COUNTY COMMISSION MEETING

Tuesday - February 4, 2025

Regular Meeting - 9:00 A.M.

9:00 Jonathan Waldner, Edmunds County Sheriff.
- Airplane Security.
- Allow Andrea Carlson to use a county credit card and WEX fuel card for county purchases only.
- Discuss and decide the need for a temporary holding kennel facility during incarcerations involving pets.
- Review and approve updated E911 Regional by-laws.
- Approve the Sheriff's hiring of Christopher J. Grimm as full-time dispatcher in the Sheriff's Department, at a salary of $21.96 per hour, effective January 21, 2025.
- Travel authorization request – Andrea Carlson, and Jonathan Walder, Central Square Users Meeting in Sioux Falls on February 18th – 19th.

9:15 Michael Jager, Highway Superintendent.
- Accept the resignation of Anthony J. Wika, Highway Maintenance, effective February 6, 2025.
- Updates on road projects & machinery.

9:25 Bonnie Nehlich, 4-H Youth Program Advisor, and 4-H Leaders.
- Discuss hiring of new 4-H Youth Program Advisor.

9:35 Tracy Hutson, Emergency Management Coordinator.
- Consider Resolution 2025-2-1, which designates County Officials who are authorized to request fire suppression assistance with the SD Department of Public Safety, Wildland Fire Division. Roll Call

9:40 Alison Kiesz, RLF Manager, Northeast Council of Governments.
- Pre Disaster mitigation planning process.

--:-- Public Forum and Visitors.

Approve the minutes of the January 21, 2025 regular meeting.

Consider Agreement with First District Association of Local Governments for development, maintenance and hosting the Edmunds County's geographic information system (GIS) Website.

Executive Session, SDCL 1-25-2(1),(3).
Pay bills.
Next meetings: February 18th & March 4th.
Adjourn meeting - time _____.

** Meeting will be held in the Commissioner's Chambers, Edmunds County Courthouse, 210 2nd Ave, Ipswich, SD.*

*** The Public Forum and Visitors section offers the opportunity for anyone not listed on the agenda to speak to the commissioners concerning important topics. The time will be limited to 5 minutes in length.*

COUNTY COMMISSION MEETING

IPSWICH, SOUTH DAKOTA

January 21, 2025

The Edmunds County Board of Commissioners met at 9:00 a.m. on January 21, 2025 at the county courthouse. Members present were: Dean Mehlhaff, Chad Preszler, Timothy Thomas and William Tweedy. Absent Micheal J. Geditz. Chairman Thomas called the meeting to order at 9:00 a.m. Others present for portions of the meeting were: Amber Beyers, Andrea Carlson, Carole Curtis, Jacob Feist, Holly Fischer, Jean Hutson, Bonnie Nehlich, Sarah Perrion, and Jonathan Waldner.

MINUTES APPROVED: Motioned by Tweedy, seconded by Mehlhaff to approve the minutes of the January 7, 2025 regular meeting. Motion carried.

CLAIMS APPROVED: Judon Reinbold, Tax Deed Sale $429.47; SD Association of County Officials, M & P fees 134.00; SD Department of Revenue, motor vehicle, state fees, & driver's license 123,073.92.

25% Road & Bridge (SDCL 10-12-9.4): Bowdle City Office $768.00; Hosmer City Office 308.00; Ipswich City Office 1,411.00; Roscoe City Office 490.00.

Law Enforcement Center: HMN Architects Inc $8,000.00.

Phone & Utilities: Hosmer City Office $249.00; Midcontinent Communications 138.39; Montana Dakota Utilities 3,530.76; Northern Electric Cooperative 256.46; Roscoe City Office 91.40; Valley Telecommunications 992.56; Venture Communications 86.87; WEB Water 106.85; Web Water Bottling Company 112.75.

Professional Services: Avera St. Benedict CRHC $202.00; Certified Language International 18.15; Charles Mix County Sheriff's 2,790.00; Day County Sheriff's Office 85.00; Faulk County Sheriff's Office 1,761.77; James Drug 264.61; Pennington County Jail 119.78.

Publishing: Gibson Publishing Co $408.00.

Travel Expenses, Dues & Registration: SD Association County Commissioners $500.00; SD Association County Officials 650.00; SD Weed & Pest Association 725.00.

Supplies, Parts & Repairs: 3D Security Inc $230.00; Agtegra Cooperative 24,921.71; ARC Parts 3.50; Asure Software 708.00; Axon Enterprise Inc 11,990.16; Butler Machinery Co 387.65; Century Business Products 229.67; Century Business Products 229.67; Dakota Fluid Power 284.94; Dollar General 25.00; Expetec of Aberdeen 252.90; Fischer Repair 58.50; Ipswich Lumber & Hardware 95.43; John Deere Financial 346.59; Mac's Hardware 129.90; Ken's Foodfair 3.98; Microfilm Imaging Systems 767.00; Pomp's Tire Service 940.78; Roscoe Trustworthy Hardware 88.05; Servall Uniform & Linen 63.28;

Stan Houston Equipment Company 305.04; US Bank 4,226.12; Wallwork Truck Center 737.67; WEX Bank 2,458.86.

Motioned by Tweedy, seconded by Mehlhaff to pay all above claims. Motion carried.

SALARIES FOR OFFICERS AND EMPLOYEES 2025: Highway Department (William Osborne - $23.91 per hour, Anthony Wika - $23.91 per hour).

RESOLUTION – EDMUNDS COUNTY BRIDGE REINSPECTION PROGRAM RESOLUTION FOR USE WITH SDDOT RETAINER CONTRACTS: The following resolution was introduced by Commissioner Preszler, who moved its adoption: Resolution #2025-1-2, establishing IMEG Engineering Corporation as Consulting Engineers for the required 2025 Edmunds County bridge inspection work. The motion to adopt the resolution was seconded by Mehlhaff. Roll call vote: Mehlhaff - yes, Geditz – absent, Preszler - yes, Thomas – yes, Tweedy - yes. Resolution adopted.

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Edmunds County is desirous of participating in the Bridge Inspection Program. The County requests SDDOT to hire IMEG Consultants Corp (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

FINANCIAL REPORT: Motioned by Preszler, seconded by Tweedy to accept the December 31, 2024, Financial Statement for Edmunds County as follows:

Total December Receipts -- $7,879,602.20
Total December Disbursements -- $2,467,303.25

Balance in Checking Account -- $492,861.90
Today's Receipts -- $11,010.66
Change -- $1,300.00
Money Market -- $127,052.50
SD FIT – Unassigned -- $930,637.10
SD FIT – GO Bonds -- $6,581,110.56
Money Certificates -- $1,800,000.00
Total Cash Assets -- $9,943,962.72

The total unassigned fund balance of the Edmunds County general fund as of December 31, 2024 is $243,816.44 which relates to an unassigned fund balance percentage of 4.84% of the 2025 General Fund Budget.

Edmunds County General Fund:		
Balance December 1, 2024	$1,808,716.35	
December Receipts	34,496.95	
December Disbursements	218,732.86	
Balance December 31, 2024	$1,624,480.44	Motion carried.

REGISTER OF DEEDS: Motioned by Preszler, seconded by Mehlhaff to accept the Register of Deeds Statement of Fees for the month of December 2024 in the amount of $7,778.50. Motion carried.

WEED & PEST BOARD MEETING: Motioned by Mehlhaff, seconded by Tweedy to open the weed meeting at 9:22 a.m. Motion carried.

MINUTES APPROVED: Motioned by Tweedy, seconded by Preszler to approve the minutes of the December 3, 2024 Weed & Pest Board Meeting. Motion carried.

WEED CONTROL: Motioned by Mehlhaff, seconded by Preszler to renew palmer amaranth as a locally noxious weed in Edmunds County. Motion carried.

Michael Jager, Edmunds County Weed Supervisor, discussed the weed control plan for 2025 in Edmunds County.

Motioned by Preszler, seconded by Tweedy to adjourn the weed meeting at 9:26 a.m. Motion carried.

TRAVEL AUTHORIZATIONS: Motioned by Preszler, seconded by Mehlhaff to allow Michael Jager, William Osborne, and Anthony Wika to attend the 2025 SD Weed and Pest Conference in Huron on February 19th–21st, 2025, Diane Geditz, Melissa Kleffman, Dionne Olson and Jodi Wagner to attend the SDACO New Officials Workshop in Pierre on April 9th–10th, Micheal J. Geditz, Chad Preszler, Timothy Thomas and William Tweedy to attend the SDACC Workshop in Pierre on April 9th–10th, Cody Peterson to attend the Cellebrite's C2C (Case-to-Closure) User Summit in Washington, D.C. on March 31st–April 3rd, and allow Jonathan Waldner to attend the SDSA Winter business meeting and Sheriff's Day at the Capitol in Pierre on January 29th–30th. Motion carried.

EXECUTIVE SESSION: Motioned by Tweedy, seconded by Preszler to enter into executive session at 9:39 a.m., according to SDCL 1-25-2(1). Motion carried. Executive session declared over at 9:55 a.m.

Motioned by Tweedy, seconded by Preszler to enter into executive session at 10:59 a.m., according to SDCL 1-25-2(1). Motion carried. Executive session declared over at 11:43 a.m.

MEETINGS SCHEDULED: The next regular Edmunds County Commissioner Meetings will be held at 9:00 a.m. on February 4th and February 18th.

ADJOURN: Motioned by Tweedy, seconded by Mehlhaff to adjourn at 11:52 a.m. Motion carried.

Timothy Thomas
Chairman of the Board

ATTEST: _____
Dionne Olson
Edmunds County Auditor

Published once at the total approximate cost of $_____.

RESOLUTION 2025-2-1

EDMUNDS COUNTY
RANGELAND FIRE PROTECTION ASSISTANCE

BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Edmunds as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the County of Edmunds Board of Commissioners.

County Fire Assistance Authorization list: Edmunds County, South Dakota			
Effective Date: February 4, 2025			
Name of Individual	**Position**	**Email**	**Cell Phone**
Tracy Hutson	Emergency Manager	edmundscountyem@midco.net	(605) 252-0423
Jonathan Waldner	Sheriff 605 426-6262	waldner@edmundssheriff.com	(605) 380-9307
Chad Preszler	Commissioner	cdp65445@icloud.com	(605) 380-2613

BE IT FURTHER RESOLVED, that Tracy Hutson, Edmunds County Emergency Manager, is appointed County Rural Fire Coordinator for the County of Edmunds. The County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of the County of Edmunds, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the County of Edmunds Board of Commissioners.

Vote of Edmunds County Commission:

AYE_____ NAY_____

Dated this 4th day of February, 2025 at Ipswich, South Dakota.

By_____
Timothy Thomas, Chairman
Edmunds County Board
Of Commissioners

ATTEST:

_____
Dionne Olson,
Edmunds County Auditor

DRAFT OF 1/21/2025

AMENDED BY-LAWS

OF

NORTH CENTRAL REGIONAL E-911

Article I

Name and Purpose of the North Central Regional E911 Center

North Central Regional E911 Center was formed in 1994 for the implementation and execution of 911 calling services in northern South Dakota. Since the implementation of North Central Regional 911 by the counties of Edmunds, Corson, Perkins, and Walworth Couties; the counties of Campbell, Harding, McPhearson, and Potter have become member counties.

Article II

Membership and Appointments of Board by Member Counties

Section 1.

The government entity and the North Central Regional E-911 Center will enter into an agreement according to SDCL 34-45-11 for the Administration of a 911 system. The governmental entity shall pass the appropriate Ordinance authorizing the joining of the North Central Regional E-911 Center and execute a Joint Powers Agreement. If an entity desires to withdraw from the North Central Regional E911, then 180 days' written notice must be provided to the President.

Section 2.

The government entity entering into agreement as outlined in Section 1. with the North Central Regional E-911 Center shall have the privilege of appointing two North Central Regional E-911 Center board members to serve on the North Central Regional E911 Center governing board on behalf of their individual county. One member must be a first responder and the other member shall be a governmental official or at large. Any member who cannot be present at a meeting can vote through proxy provided to whomever attends as his or her alternate representative.

Article III

OFFICERS

The officers of the Board shall be a chairperson, vice-chairperson, a secretary, and a treasurer.

a. Chairperson – The chairperson shall preside at all meetings of the Board. Except as otherwise authorized by resolution of the Board, the chairperson shall sign all contracts other instruments authorized by the board. The chairperson shall monitor the funds on deposit with the custodian of the funds.

b. Vice-Chairperson - The vice-chairperson, shall perform such duties in the absence of the chairperson; in case of death or resignation of the chairperson, he/she shall perform such duties as are imposed on the chairperson until such time as the board shall elect a new chairperson. The vice-chair shall monitor the funds on deposit with the custodian of the funds.

c. Secretary – The secretary shall keep the records of the board, shall act as a secretary of the meetings of the board and record all votes and shall keep a record of all proceedings of the board in a journal, and shall perform all duties incident to this office. The Secretary may, at the board's discretion, be a non-board member and combined with the Treasurer position.

   The duties shall consist of receiving and recording the monthly surcharges, reviewing and paying the E911 bills, recording the minutes of meetings and providing the officers quarterly cash flow sheets and quarterly surcharge control sheets.

d. Treasurer – The treasurer shall monitor the funds on deposit as custodian of all monies. He/she shall keep regular books of accounts showing receipts and expenditures and shall render to the board, at each regular meeting, an account of the transactions and also the financial condition of the North Central Regional E911 Center. He/she shall provide a bond for the faithful performance of their duties as the board determines. The treasurer may, at the board's discretion, be a non-board member and combined with the Secretary position.

e. Election or appointment – The chairperson, vice-chairperson, secretary, and treasurer shall be elected at the first meeting of the board from among the board members and shall hold office for one year or until their successor is elected and qualified, thereafter, all elections shall be held at the annual meeting. If any offices become vacant, the board shall elect a successor from its membership at the next regular meeting and such election shall be for the un-expired term.

Article IV

Meetings of Membership

Section1.

An annual meeting shall be held in July of each year as set by the Board. This shall include setting a date, time, and place for the meeting for the purpose of electing Officers and transacting such business as may be properly brought before the meeting.

Section 2.

Any regular meetings will be held as necessary, at the discretion of the Board chair or vice-chair, or by a request of 20% of the members, of which proper notice would then be given to the members of the date, time, and place of the meeting.

Section 3.

Any meetings held shall be noticed and held in conjunction of South Dakota codified law, particular SDCL 1-25.

Article V

Funds of the North Central Regional E911 Center

Section 1.

The North Central Regional E-911 Center shall be funded by each participating government entity through their telephone surcharge, and or a subsidy from the entity. The government entity's portion of the cost of the North Central Regional E911 Center shall be determined by the governing board by recording a motion in the meeting minutes and providing notice to the participating entities. The member government entities shall agree to pay the North Central E-911 Center designated custodian of funds, for deposit into the North Central Regional E-911 Center accounts within thirty days of receipt of monies from the State of South Dakota for the cost of maintenance and operation of the North Central Regional E911 Center. The funds collected by the surcharge will be deposited in a special fund by the custodian of funds per South Dakota codified law or administrative rule.

If an entity desires to withdraw from the North Central Regional E911 Center, then 180 days' written notice must be provided to the Board Chairperson.

Section 2.

Recurring and nonrecurring costs may be the responsibility of the North Central Regional E911 Center, and may include the following: Any capital and start up expenditures for telecommunications equipment; and software; any database; the purchase or lease of subscriber names, addresses and telephone information; network access fee and other telephone charges to maintain database of subscriber's names, addresses and telephone information from the local exchange access company; recurring costs may also include personnel expenses for the public safety answering point; and any other costs directly related to the operation of the 911 Service. The Board shall approve all outstanding bills for payment by the custodian of funds from the North Central Regional E-911 Center funds. The Board may pre-approve payment of certain bills when due and then ratify such payment at the North Central Regional E-911 Center funds. The Board may pre-approve payment of certain bills when due and then ratify such payment at the following meeting. The chairperson and vice-chairperson, upon consultation with one another, may authorize minor, and necessary budgeted expenditures.

Article VI
Contractual Options

Section 1.

The North Central Regional E911 board may enter into agreements for needed Public Safety Answering Point (PSAP) services, to include but not limited to providing for qualified personnel to operate the PSAP center, supervise the operations of the actual dispatch center, and comply with all South Dakota 911 administrative rules. The North Central Regional 911 Center board shall meet regularly with the PSAP service provider to obtain the greatest degree of efficiency in the system and to plan for the future of providing 911 services.

Section 2.

The North Central Regional E911 Center board shall have the option of entering into agreements for providing 911 services to other government entities, whom do not or have not met the requirements of Article II.

Article VII
Dissolution

If future technology requires dissolution, then all assets shall be liquidated and proceeds pro-rated pursuant to each entities commitment or investment as defined by the North Central Regional E911 Center board.

Article VIII
Amendments

These By-laws shall be amended only with the approval of 2/3 of the North Central Regional E911 Center board members, and upon notice to the governmental entities as outlined in Article I and Article II, with the proposed amendment submitted to them in writing, no less than thirty (30) days prior to the meeting which the amendment is to be considered.

EDMUNDS COUNTY - SOUTH DAKOTA

General Fund Surplus Analysis

SDCL 7-21-18.1

December 31, 2024

MUST BE UNDER 40 PERCENT AT YEAR END

ASSETS:		
10100	Cash	73,180.44
10200	Cash Change	1,300.00
10300	Petty Cash	
10400	Interest Bearing Accounts	700,000.00
10500	Savings Certificates	850,000.00
10800	Taxes Receivable--Current	14,394.04
11000	Taxes Receivable--Delinquent	224.33
15100	Investments	
TOTAL ASSETS		1,639,098.81
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:		
Deferred Inflows of Resources:		
25000	Unavailable Revenue--Property Taxes	14,618.37
Fund Balances:		
27600	Assigned	
27601	Subsequent Year's Budget (Cash Applied - Designated for Next Year's Appropriations)	1,380,664.00
27700	Unassigned	243,816.44
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES		1,639,098.81
Following Year General Fund Budget		5,037,644.00
Unassigned fund balance percentage		4.84%