

COUNTY COMMISSION MEETING

IPSWICH, SOUTH DAKOTA

December 29, 2020

The Edmunds County Board of Commissioners met at 9:00 A.M. on December 29, 2020 at the county courthouse. Members present were: Robert Olson, Morris Grosz, Jerome Schaffner, and Dennis Hoyle. Absent Timothy Thomas. Chairman Olson called the meeting to order at 9:00 A.M. Others present for portions of the meeting were: Kyle Couchey, Todd Holtz, Michael Jager, Chad Preszler, Leland Treichel, Allison Wilson, and via teleconference; Conrad Malsam.

**MINUTES APPROVED:** Motioned by Grosz, seconded by Hoyle to approve the minutes of the December 8, 2020 regular meeting. Motion carried.

**CLAIMS APPROVED:** Bowdle Hospital, alternative health care \$21,583.33; Butler Machinery Company, two (2) lead and two (2) pup belly dump Trail King gravel trailers 193,552.00; Chase Inc., Veteran Service office rent 100.00; Faulk County Highway Dept, road maintenance 4,936.58; Todd Holtz, refund 89.99; North Central Regional E911, phone surcharge 7,036.40; Safe Harbor, marriage and divorce fees 650.00; Safety Service, snow plow 27,215.00; SD Association of County Commissioners, Catastrophic Poor Relief Program 102.82; SD Association of County Officials, Register of Deeds Modernization and Preservation Relief fees 156.00; SD Dept of Legislative Audit, 2018-2019 audit 11,920.00; SD Department of Revenue, motor vehicle, state fees, & driver's license 105,989.05.

Phone & Utilities: A-1 Sanitation & Recycling \$116.80; Century Link 51.85; Heartland Waste Management 67.50; Hosmer City Office 90.50; Montana Dakota Utilities 2,521.38; Northern Electric Cooperative 353.41; Reuer Sanitation 39.00; Roscoe City Office 88.75; Venture Communications 128.72; Verizon Wireless 52.94.

Professional Services: Avera Occupational Medicine \$113.55; Courtney Couchey 75.00; Tammy Pitz 75.00; SD Public Health Laboratory 205.00.

Travel Expenses, Dues & Registration: Kyle Couchey \$14.00; Ronald Hoffer 116.76; Todd Holtz 14.00; Dennis Hoyle 42.00; Robert Olson 50.40; Timothy Thomas 126.00.

Supplies, Parts & Repairs: 3D Security Inc \$209.00; Agtegra Cooperative 11,425.89; American Solutions for Business 78.51; Century Business Products 25.85; CIS Company 260.00; Connecting Point Computer Center 1,135.00; Crawford Trucks & Equipment 1,140.32; Government Forms & Supplies 1,408.38; Heier's Body & Repair 747.63; Ipswich Lumber & Hardware 91.98; J & R Plumbing Heating & AC 843.96; John Deere Financial 3,925.00; Ken's Foodfair 572.79; McLeod's Office Supply 328.69; Microfilm Imaging Systems 35.00; Midwest Pump and Tank 1,291.86; Race West 113.56; Thee Glass Doktor 1,035.14; US Bank 1,200.39.

Salaries of Officers and Employees for Month of December: Commissioners \$5,701.25; Auditor 7,652.48; Treasurer 7,280.32; States Attorney 3,913.50; Courthouse Maintenance 3,536.32; Director of Equalization 7,280.32; Register of Deeds 7,280.32; Veteran Service Officer 1,153.90; Sheriff's Department 33,514.23 (Overtime Pay: Daniel Hardison 503.52; Jonathan Waldner 62.94); (Speed Overtime pay: Kyle Couchey 102.29); (On call pay: Kyle Couchey 80.50; Daniel Hardison 266.50; Jonathan Waldner 126.00); County Jail 7,520.14 (Overtime Pay: Brandon Bowar 735.15; Nathan Braun 660.00; Cynthia Sahli 153.45); Emergency Management 1,250.00; Highway Department 50,101.56; 4-H 3,385.58; 24/7 Sobriety 100.00.

Payroll Deductions and Benefits: AFLAC \$1,535.08; AIG 160.00; Colonial Life 744.16; First Concord Benefits Group 765.02; Ipswich State Bank, social security, withholding, and fees 31,391.13; SD Retirement 15,212.78; SD Supplemental Retirement 775.00; Washington National Health Insurance 23.95; Standard Insurance 395.39; Wellmark Blue Cross Blue Shield 32,188.00.

Motioned by Grosz, seconded by Schaffner to pay all above claims. Motion carried.

**FINANCIAL REPORT:** Motioned by Grosz, seconded by Schaffner to accept the November 30, 2020, Financial Statement for Edmunds County as follows:

Total November Receipts -- \$1,109,844.14  
Total November Disbursements -- \$3,418,858.03  
Balance in Checking Account -- \$161,288.70  
Today's Receipts -- \$50,773.14  
Change -- \$1,300.00  
Money Market -- \$2,590,376.83  
Money Certificates -- \$2,100,000.00  
Total Cash Assets -- \$4,903,738.67

Edmunds County General Fund:

Balance November 1, 2020	\$2,056,548.52	
November Receipts	270,560.65	
November Disbursements	131,442.03	
Balance November 30, 2020	\$2,195,667.17	Motion carried.

**REGISTER OF DEEDS:** Motioned by Hoyle, seconded by Grosz to accept the Register of Deeds Statement of Fees for the month of November 2020 in the amount of \$3,639.45. Motion carried.

**CONTINGENCY TRANSFERS:** Motioned by Hoyle, seconded by Grosz to transfer funds from the 2020 County Contingency Budget to the following departments: Health Services \$21,084.00; Mental Illness Board \$107.00; Sheriff \$26,029.00. Motion carried.

**COUNTY BUILDING:** Motioned by Grosz, seconded by Schaffner to assign \$300,000.00 General Fund Cash to a proposed future county building project. Motion carried.

**BIDS – GENERATOR:** Bid opening for the sale of one 2007 Generac 16kw generator with 200 Amp switch and digital controller began at 9:00 a.m. Two bids were received; Conrad Malsam \$255.00, and Leland Treichel \$1,530.00. Motioned by Grosz, seconded by Hoyle to declare the generator as surplus county property and accept the bid from Leland Treichel in the amount of \$1,530.00. Motion carried.

**HIGHWAYS:** Nathan Oban of Oban Construction, LLC met with the Board and presented options for highway reconstruction with probable substantial long term savings.

**CODE ENFORCEMENT:** Dennis Olson of Code Enforcement Specialists LLC, met with the Board to review Article 24 of the County's Zoning Ordinance – Public Nuisances, and discussed procedure to begin the enforcement process. Motioned by Schaffner, seconded by Hoyle to approve and allow the chairman to sign the agreement with Code Enforcement Specialists LLC to identify code violations within Edmunds County. Motion carried.

**COVID-19 PANDEMIC:** Motioned by Hoyle, seconded by Schaffner to make a onetime 100% payoff for County employees vacation leave over 32 hours that was not used in 2020. Motion carried. Motioned by Grosz, seconded by Hoyle to pay County full time employees \$2,000.00 and part time employees \$1,000.00, that have been with the County four months or more, a onetime hazardous salary payment. Commissioners are not included. Motion carried.

**EMPLOYEE HIRED:** Motioned by Schaffner, seconded by Grosz to approve the Sheriff's hiring of Allison M. Wilson as full-time dispatcher to work in the Sheriff's Department, at a training salary of \$12.00 per hour, effective December 29, 2020, and a regular salary of \$17.60 per hour. Motion carried.

**EMPLOYEE RESIGNATION:** Motioned by Schaffner, seconded by Grosz to accept the resignation of Lisa M. Rye, part-time dispatcher in the Sheriff's Department, effective December 11, 2020. Motion carried.

**JAIL:** Motioned by Grosz, seconded by Schaffner to approve and allow the chairman to sign the Jail Prisoner Housing Agreement, with Faulk County, to provide housing for Edmunds County prisoners at a rate of \$90.00 per day in the Faulk County facility. Motion carried.

**PLAT APPROVED:** Motioned by Hoyle, seconded by Schaffner to approve the following resolution: Be it resolved, by the Edmunds County Board of Commissioners, that the following plat, having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof; Plat of Sowinski Addition in the SE¼ of Section 24, 123-66, in Edmunds County, South Dakota. Motion carried.

**TRAVEL AUTHORIZATIONS:** Motioned by Grosz, seconded by Hoyle to allow all of the Highway employees to attend the Mining Safety and Health Administration Training in Aberdeen, on either February 2<sup>nd</sup> or February 4<sup>th</sup>, 2021. Motion carried.

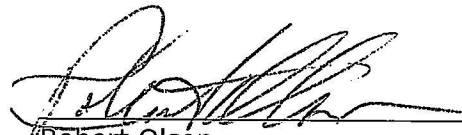
Motioned by Schaffner, seconded by Grosz to allow Todd Holtz to attend Officer Training in Mobridge on December 16, 2020 and to allow Kyle Couchey to attend Officer Training in Mobridge on December 17, 2020. Motion carried.

**AUDIT REPORT:** Dave Schlosser, SD Department of Legislative Audit, met with the Board to discuss the financial and compliance audit being done for the general purpose financial statements of Edmunds County for the years 2018 and 2019.

**EXECUTIVE SESSION:** Motioned by Hoyle, seconded by Schaffner to enter into executive session at 11:25 A.M., according to SDCL 1-25-2(1). Motion carried. Executive session declared over at 11:35 A.M.

**MEETINGS SCHEDULED:** The next regular Edmunds County Commissioner Meetings will be held at 9:00 A.M. on January 5<sup>th</sup> and January 19<sup>th</sup>.

**ADJOURN:** Motioned by Hoyle, seconded by Schaffner to adjourn at 11:40 A.M. Motion carried.

  
Robert Olson  
Chairman of the Board

ATTEST:   
Keith Schurr  
Edmunds County Auditor

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